



Jefferson Parish Office  
of Inspector General

# 2025 NOVEMBER REPORT



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This report is provided in connection with the Ethics and Compliance Commission meeting of November 19, 2025. It provides an overview of operations of JPOIG from September 15, 2025, through November 16, 2025.

## Mission and Mandates

The JPOIG’s mission is to improve operations, to provide increase accountability, and to deter and identify fraud, waste, abuse, and illegal acts in Parish government. JPOIG achieves its mission through audits, evaluations, investigations, and transparency initiatives.

JPOIG’s responsibilities and duties are established by ordinance. The Jefferson Parish Code of Ordinances (JPCO) §2-155.10 requires the JPOIG to initiate and conduct audits, investigations, inspections, and performance reviews to conform to the Principles and Standards for Offices of Inspectors General (Green Book) promulgated by the Association of Inspectors General.

Parish ordinance requires the JPOIG to provide individuals, entities, departments, and officials who are the subject of a finding or recommendation the opportunity to comment and respond before a report is finalized and published. Parish ordinance also requires the JPOIG to provide affected parties an opportunity to respond to Public Letters before they are published. JPOIG reports and public letters are published on the JPOIG website.



## Administration

### A. Budget

The JPOIG is supported by revenue from the Inspector General Special Services Funding District, a dedicated property tax. In October 2011, citizens authorized this tax for ten years. In November 2020, citizens voted to renew the tax for another ten years, i.e. through 2032. This revenue also supports the Jefferson Parish Ethics and Compliance Commission (JPECC). The JPOIG and JPECC entered into a Memorandum of Understanding to provide for the allocation of resources with greater specificity and particularity.

The 2025 3<sup>rd</sup> Quarter Budget to Actual report showing revenue and expenses related to JPOIG operations are attached.

## **B. Staff Recruitment, Retention, and Development**

### **Staff Evaluations**

The JPOIG is committed to recruiting and retaining staff who collectively possess a variety of knowledge, skills, and experience to ensure mission success for the office. The JPOIG is equally committed to the professional growth and development of staff. The following employees were timely evaluated and received an annual raise in accordance with JPOIG policies and procedures:

- ✓ Jeff Adolph

### **2025 Association of Inspectors General Annual Training Conference**

Members of the Jefferson Parish Office of Inspector General attended the Association of Inspectors General's 2025 Annual Training Conference, "Oversight Under Pressure," held in San Diego, California from November 11–13, 2025. The conference provided the JPOIG team with direct exposure to industry best practices, evolving oversight strategies, peer networking, and the continuing professional education required for the various Certified Inspector General designations held by staff. Inspector General Kim Chatelain, Deputy Inspector General Erica Smith, Deputy Inspector General Jeff Adolph, Attorney Conrad Huber, Special Agent Britney Majure, and Special Agent Alaa Abuali represented the office at the event. Inspector General Chatelain delivered multiple presentations on key oversight topics, and Deputy Inspector General Adolph presented on the JPOIG's Findings Tracker, highlighting innovations in case management and reporting.

## **C. Procurement**

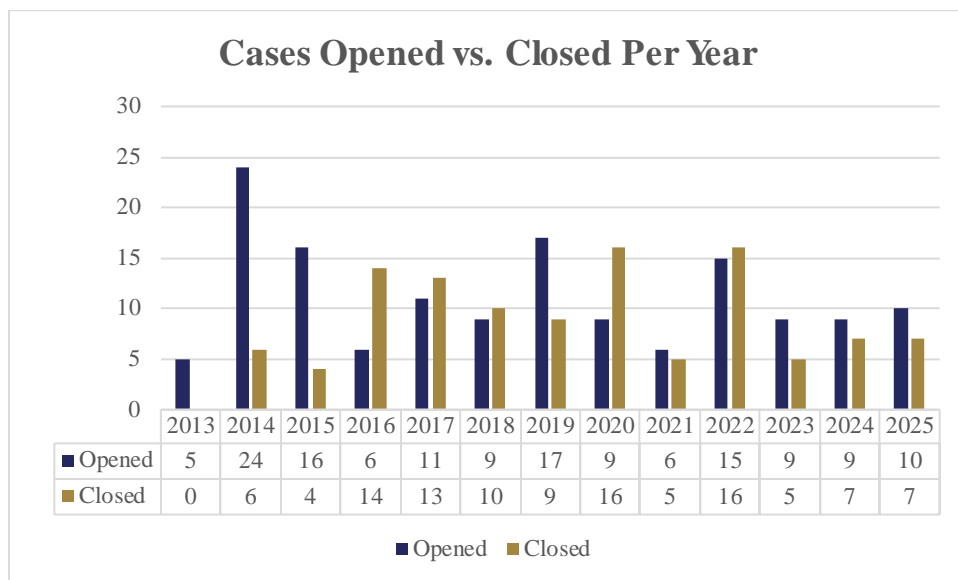
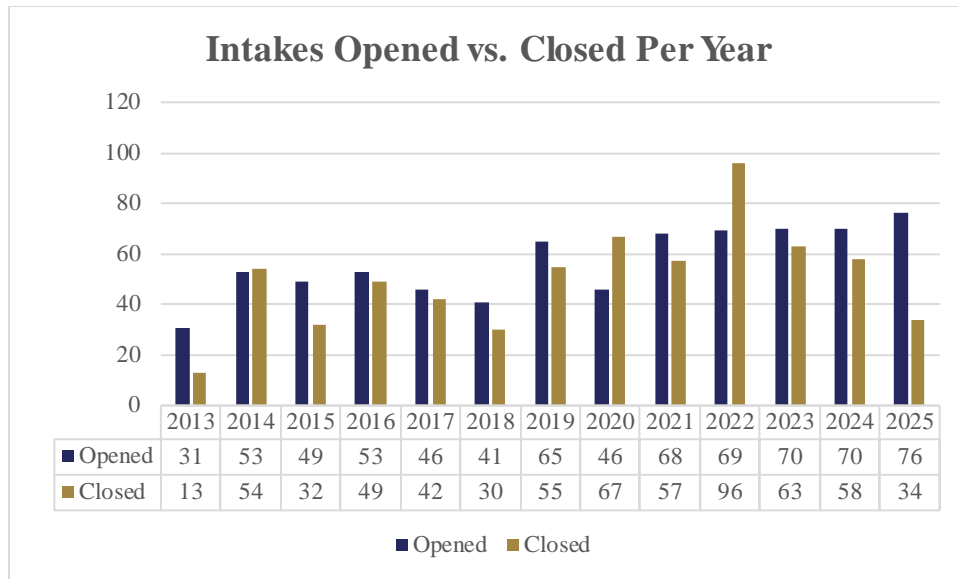
Request for Proposal for development and design of a new website for JPOIG and JPECC is in draft with the Purchasing Department for review, comment, and publication.

## **D. Compliance**

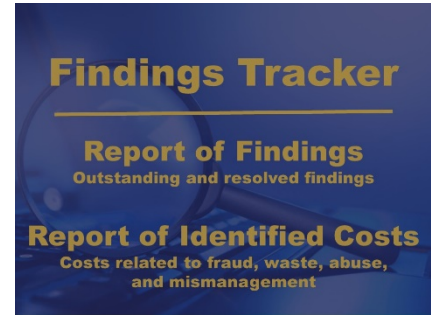
None to report.

## Milestones

Since 2013, the office has pursued matters that bear on core principles of transparency, accountability, ethics, and integrity in government.



During this same time, the JPOIG has reached numerous findings and made recommendations for corrective action. A report of these findings and related costs can be found on the JPOIG website.

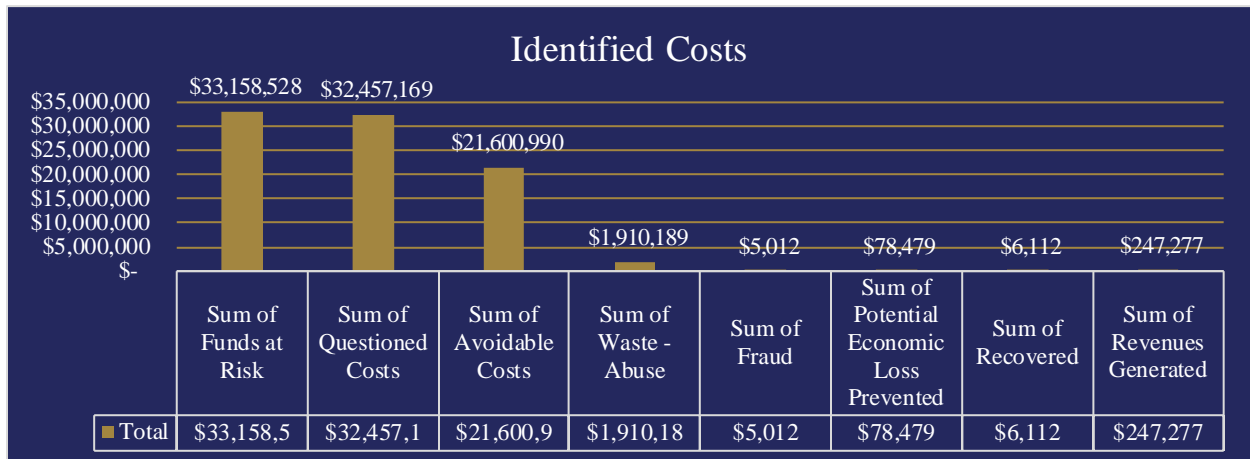


Since the last meeting of the Jefferson Parish Ethics & Compliance Commission, the Jefferson Parish Office of Inspector General has again refreshed its Findings Tracker per our quarterly update schedule. This cycle, however, introduces a meaningful refinement: the Tracker has been expanded to distinctly include **Concerns** and **Observations** alongside traditional **Findings**, and the “About the Findings Tracker” section has been revised accordingly to describe this enhanced structure.

To date, the JPOIG has reached a total of **329 findings, concerns, and observations of which 192 findings remain unresolved.**

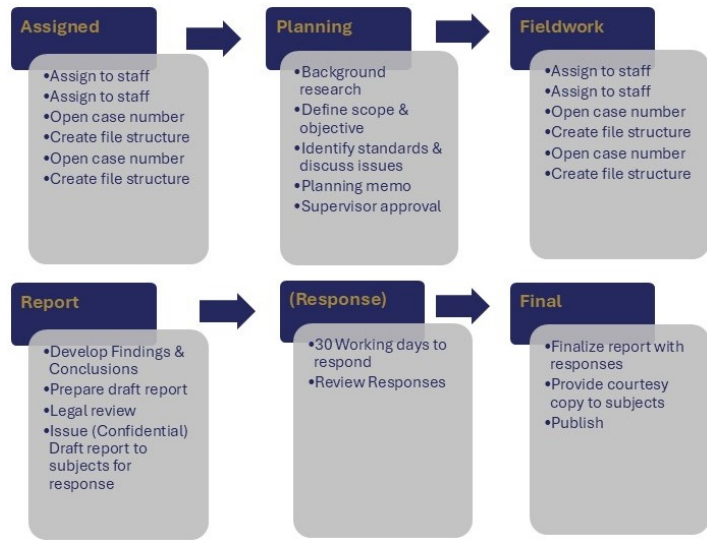
### Summary of Findings Tracker

Updated quarterly – Last updated September 30, 2025



## Audits

The JPOIG initiates and conducts audit activity in compliance with the Principles and Standards for Offices of Inspectors General (Green Book) promulgated by the Association of Inspectors General. These standards call upon the office to adopt one of two national standards: (1) Standards for the Professional Practice of Internal Auditing, or (2) Generally Accepted Government Auditing Standards (GAGAS). Beginning in 2022, the JPOIG migrated to GAGAS standards, aka “Yellow book.”



## Status of ongoing Audit Projects

Case Open Date	Case ID	Case Status	Summary	% Complete
Feb 19, 2024	2024-000000002	Final Report	LCMC Cooperative Endeavor Agreement	100%
Sep 30, 2024	2024-000000007	Planning	Jefferson Facilities Inc. Source & Use of Funds	30%
Sep 30, 2024	2024-000000008	Assigned	Jefferson Redevelopment, Inc. Source & Use of Funds	5%
Feb 26, 2025	2025-000000002	Planning	Parish Use of LCMC Hospital Lease Proceeds	30%

## Summary of Audit Objectives

### Hospital Svr. District No. 1, LCMC Cooperative Endeavor Agreement 2024-000000002

An audit to determine whether capital improvements were made to West Jefferson Medical Center (MJMC) in accordance with terms of the Cooperative Endeavor Agreement (CEA).

### Jefferson Facilities, Inc., Source & Use of Funds 2024-000000007

An audit to determine if the Parish is receiving the services as required under the Cooperative Endeavor Agreements.

### Jefferson Redevelopment, Inc., Source & Use of Funds 2024-000000008

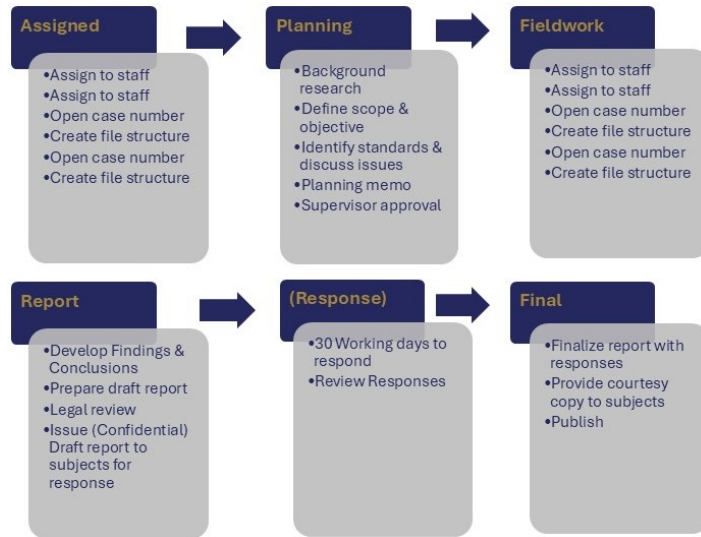
An audit to determine if the Parish is receiving the services as required under the Cooperative Endeavor Agreements.

### Hospital Svr. District No. 1 Use of Proceeds 2025-000000002

An audit to review all expenditures and projects funded by lease proceeds and to determine whether expenditures comply with relevant laws, intended restrictions, and to meet community health needs.

## Evaluations and Inspections

The JPOIG initiates and conducts evaluation activity in compliance with the Principles and Standards for Offices of Inspectors General (Green Book) promulgated by the Association of Inspectors General.



## Status of ongoing Evaluation Projects

Case Open Date	Case ID	Case Status	Summary	% Complete
Jun 27, 2022	2022-000000020	Report/Review	Personnel Hiring Practices Evaluation.	85%
Oct 18, 2023	2023-000000009	Fieldwork	Third-Party Inspections Evaluation	65%
Jul 27, 2025	2025-000000007	Planning Approval	East Bank Consolidated Fire Department Secondary Employment	35%
Nov 3, 2025	2025-000000009	Assigned	Review of Transaction for Renovation and Lease of 519 Huey P. Long	5%
Nov 3, 2025	2025-000000010	Planning	Review of Parish Capital Project Process for Multi-Use Development	30%

## Summary of Evaluation Objectives

### Personnel-Hiring Practices 2022-000000020

An evaluation of the Personnel Department’s ability to efficiently and effectively recruit employees and provide departments with qualified candidates for employment.

### Third-Party Inspections 2023-000000009

An evaluation of the Building Permits Department’s processing of third-party inspections.

### East Bank Consolidated Fire Department Secondary Employment 2025-000000007

An evaluation to determine whether employees are working secondary employment while on off-duty injury leave, and if so, the nature of employment and potential for fraud, waste, and abuse.

### Review of Transaction for Renovation and Lease of 519 Huey P. Long 2025-000000009

A review of the transaction for the renovation and lease of 519 Huey P. Long Avenue.

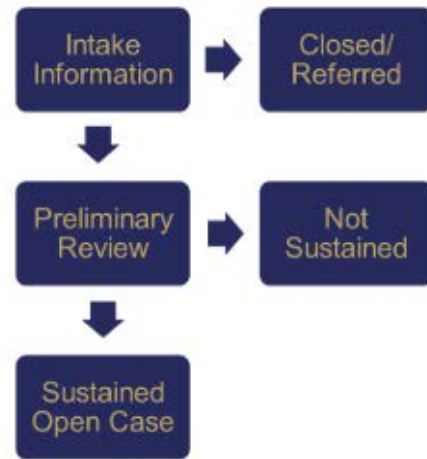
### Review of Parish Capital Project Process for Multi-Use Development 2025-000000010

A review of the Parish’s Capital Project process to obtain State funding for the Multi-Use Development and Parking Garage.

## Investigations

### Intakes

Information is key to preventing and detecting fraud, waste, abuse, and illegal acts within government. The JPOIG systematically captures, tracks, maintains, and assesses information received. JPOIG uses professional judgment to determine whether information is worthy of an assigned Intake number. Factors considered include jurisdiction; reliability of information; potential harm to government; alternative relief; and available resources. Intakes are closed for a variety of reasons to include that information cannot be substantiated. The following table reflects Intakes opened and closed during the reporting period.



09/15/2025 through 11/16/2025			
Intakes Opened	Complaint Date	Intakes Closed	Close Date
2025-000000059	9/15/2025	2023-000000001	10/14/2025
2025-000000060	9/15/2025	2023-000000067	10/14/2025
2025-000000061	9/15/2025	2025-000000030	10/14/2025
2025-000000062	9/16/2025	2025-000000032	10/14/2025
2025-000000063	9/23/2025	2025-000000040	9/22/2025
2025-000000064	9/26/2025	2025-000000041	9/22/2025
2025-000000065	10/6/2025	2025-000000046	10/14/2025
2025-000000066	10/3/2025	2025-000000047	9/22/2025
2025-000000069	10/10/2025	2025-000000050	10/14/2025
2025-000000070	10/13/2025	2025-000000056	9/22/2025
2025-000000071	10/16/2025	2025-000000059	9/22/2025
2025-000000072	10/20/2025	2025-000000060	10/14/2025
2025-000000073	10/21/2025	2025-000000062	9/22/2025
2025-000000074	10/22/2025	2025-000000064	10/14/2025
2025-000000075	11/1/2025		
2025-000000076	11/14/2025		

### Cases

The JPOIG initiates and conducts investigative activity in compliance with the *Principles and Standards for Offices of Inspectors General* (Green Book) promulgated by the Association of Inspectors General.

09/15/2025 through 11/16/2025			
Cases Opened	Open Date	Cases Closed	Close Date
2025-000000008	9/22/2025	2025-000000006	10/30/2025
2025-000000009	11/3/2025		
2025-000000010	11/3/2025		

Investigations as of:	11/16/2025
Open Intakes:	87
Open Cases:	24

### Referrals

The JPOIG made 10 referrals from 09/15/2025 through 11/16/2025.

Referrals made from 09/15/2025 through 11/16/2025	
Ethics and Compliance Commission:	0
State Ethics Board:	0
Enforcement Agencies:	6
Parish Departments:	4

### Public Letters

Public letters satisfy our mission to prevent fraud, waste, abuse, and illegal acts. Unlike reports which are reactive and detective, public letters are proactive and preventative. Public letters are issued (1) before an action or decision is made; or (2) as an early communication upon the discovery of information but before a full analysis can be completed.

#### Status of ongoing Public Letters

There are currently no ongoing Public Letters.

#### Summary of Public Letter Objectives

N/A

## Reports and Public Letters

Reports satisfy our mission to detect fraud, waste, abuse, and illegal acts. They are a comprehensive look into a past issue, its impact, and the measures needed to prevent recurrence. Reports seek to uncover what happened, why it happened, and how to stop it from happening again. Their value lies in a detailed analysis that can guide future decisions. Investigative reports were developed based upon information provided to or learned by the JPOIG. Audit and Evaluation reports were the product of planned activity.

During 2024, the JPOIG also reported on oversight activity by way of two public letters. Public letters satisfy our mission to prevent fraud, waste, abuse, and illegal acts. Unlike reports which are reactive and detective, public letters are proactive and preventative. Public letters are issued (1) before an action or decision is made; or (2) as an early communication upon the discovery of information but before a full analysis can be completed. For example, a public letter may review proposed legislation and its potential impact on operations based upon facts that are known and risks that can be identified. A well-timed public letter warns of risks and highlights vulnerabilities. Its value is in prompting change to prevent a loss.

Published reports and public letters are briefed before the Ethics and Compliance Commission.

**On 10/09/2025, the JPOIG issued the confidential draft of Investigative Report 2025-0008. The draft period is anticipated to end on 11/21/2025, with the report being issued publicly following the draft period.**

**On 10/16/2025, the JPOIG issued the confidential draft of Audit Report 2024-0002: LCMC Health/West Jefferson Holdings Cooperative Endeavor Agreement Article V Capital Commitments. The draft period is anticipated to end on 12/02/2025, with the report being issued publicly following the draft period.**

**On 11/05/2025, the JPOIG issued the confidential draft of Evaluation Report 2022-0020: Personnel Hiring Practices. The draft period is anticipated to end on 12/22/2025, with the report being issued publicly following the draft period.**

## Public Outreach and Engagement

### Metropolitan Crime Commission Excellence in Law Enforcement Luncheon

Inspector General Kim Chatelain and Deputy Inspector General Jeffrey Adolph participated in the Metropolitan Crime Commission Excellence in Law Enforcement Luncheon on 09/24/2025.

### Princeton Group

Inspector General Kim Chatelain, accompanied by Deputy Inspectors General Jeffrey Adolph and Erica Smith entertained group of Princeton graduate students studying integrity programs in government on 10/15/2025.

### Loyola Law School Government Career Day

Inspector General Kim Chatelain, accompanied by Deputy Inspectors General Jeffrey Adolph and Erica Smith, and Attorney Conrad Huber presented before group of Loyola Law School students about entering the practice of law in the public sector on 10/21/2025

### Civic Association





Inspector General Kim Chatelain and Deputy Inspector General Jeffrey Adolph attended and/or presented at the Old Metairie Civic Club on 10/28/2025 and the Waggaman Civic Association on 11/5/2025.



### Association of Inspectors General Board Meeting

Inspector General Kim Chatelain and Deputy Inspector General Erica Smith participated in the Association of Inspectors General’s bi-annual Board of Directors meeting on 11/10/2025, in San Diego, California. Both serve in key leadership positions that directly support the professional standards and development of the inspector general community nationwide—Inspector General Chatelain as the 2nd Vice-President over Training and Deputy Inspector General Smith as Treasurer. Their involvement on the AIG Board ensures that the Jefferson Parish Office of Inspector General remains aligned with national best practices, contributes to the advancement of training initiatives, and maintains a strong presence in shaping the direction of the broader oversight profession.



Social Media Platform		Engagement
	<b>Facebook</b> 928 Followers	<ul style="list-style-type: none"> <li>• Gained 42 followers.</li> <li>• 10 Posts/Re-posts.</li> <li>• Reached 16,407 viewers across app posts.</li> <li>• Page Visits: 1,516.</li> </ul>
	<b>Instagram</b> 93 Followers	<ul style="list-style-type: none"> <li>• Gained 4 followers.</li> <li>• 5 Posts/Re-posts.</li> <li>• Reached 495 viewers across app posts.</li> <li>• Profile Visits: 15.</li> </ul>
	<b>X</b> 182 Followers	<ul style="list-style-type: none"> <li>• Gained 4 followers.</li> <li>• 9 Tweets/Re-tweets.</li> </ul>
	<b>LinkedIn</b> 373 Followers	<ul style="list-style-type: none"> <li>• Gained 9 followers.</li> <li>• 8 Posts/Re-posts.</li> <li>• 1,859 Post Impressions.</li> </ul>

### 3<sup>rd</sup> Quarter Budget to Actual

Third Quarter 2025 JPOIG BUDGET- Department 3562 - Office of Inspector General								
Class	Account#	Account Desc	2025 Amended Budget	2025 First Quarter YTD	2025 Second Quarter YTD	2025 Third Quarter YTD	% Used	2025 Amended Budget less YTD expense balance
69 - PerSer/Bf	7011	ADMINISTRATIVE SALARIES	1,061,808.00	231,314.32	426,795.45	676,527.94	64%	385,280.06
69 - PerSer/Bf	7011.3	ADMINISTRATIVE COMP	0.00	0.00	0.00	0.00	0%	0.00
69 - PerSer/Bf	7031	ACC LEAVE	0.00	18,910.99	18,910.99	18,910.99		(18,910.99)
69 - PerSer/Bf	7033	EXPENSE ALLOWANCES	51,330.00	10,695.00	21,390.00	33,109.33	65%	18,220.67
70 - PerSer/Bf	7110.1	MEDICARE	15,429.00	3,672.08	6,549.24	10,227.04	66%	5,201.96
70 - PerSer/Bf	7110.2	FICA	4,184.00	72.59	72.59	72.59	2%	4,111.41
70 - PerSer/Bf	7121.1	J P EMPLOYEES' RETIRE SYS	2,234.00	601.23	1,076.35	1,678.93	75%	555.07
70 - PerSer/Bf	7122.1	PAROCHIAL EMPLOYEES' RET	104,226.00	23,030.22	42,370.89	67,308.33	65%	36,917.67
70 - PerSer/Bf	7131.1	HEALTH-CURRENT EMPLOYEES	76,401.00	16,712.64	33,425.28	50,933.76	67%	25,467.24
70 - PerSer/Bf	7132.1	LIFE-CURRENT EMPLOYEES	1,617.00	333.64	652.41	991.02	61%	625.98
70 - PerSer/Bf	7133	PENSION FACTOR	2,260.00	522.13	960.63	1,526.05	68%	733.95
70 - PerSer/Bf	7134	POST EMPLOYEE BENEFITS	15,530.00	0.00	0.00	0.00	0%	15,530.00
70 - PerSer/Bf	7136	EMPLOYEE BENEFITS	273.00	79.80	159.60	239.95	88%	33.05
70 - PerSer/Bf	7140	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0%	0.00
70 - PerSer/Bf	7150	WORKMEN'S COMPENSATION	0.00	0.00	0.00	0.00	0%	0.00
70 - PerSer/Bf	7161	TENURE PAYMENTS	220.00	0.00	0.00	0.00	0%	220.00
71 - PerSer/Oth	7022	CONTRACT PERSONNEL	0.00	0.00	0.00	0.00	0%	0.00
71 - PerSer/Oth	7163.1	PHYSICALS	150.00	0.00	0.00	0.00	0%	150.00
71 - PerSer/Oth	7163.2	DRUG TESTS	150.00	0.00	0.00	115.47	77%	34.53
72 - Supplies	7210	OFFICE SUPPLIES	5,000.00	216.47	659.28	1,024.01	21%	3,975.99
72 - Supplies	7211	POSTAGE	500.00	134.94	179.92	292.37	59%	207.63
72 - Supplies	7212	DUES & SUBSCRIPTIONS	20,000.00	4,415.92	11,087.00	15,664.55	79%	4,250.45
72 - Supplies	7214.1	PC SOFTWARE	3,500.00	1,091.40	1,091.40	1,091.40	31%	2,408.60
72 - Supplies	7214.2	COMP ACCESSORIES	1,500.00	0.00	0.00	99.00	7%	1,401.00
73 - Prof/Tech	7311	INDIRECT COSTS	19,563.00	4,893.00	9,783.00	14,673.00	75%	4,890.00
73 - Prof/Tech	7312.1	ASSESSOR'S OFFICE	796.00	220.00	436.00	652.00	82%	144.00
73 - Prof/Tech	7312.2	SHERIFF'S OFFICE	789.00	213.00	429.00	645.00	82%	144.00
74 - Prof/Tech	7321	ATTORNEYS FEES	140,000.00	24,692.50	113,835.50	120,382.25	86%	19,617.75
73 - Prof/Tech	7331	PROFESSIONAL SERVICES	65,000.00	17,023.18	29,688.03	42,389.18	69%	20,384.82
73 - Prof/Tech	7332.1	COMPUTER SERVICE	17,507.00	4,771.00	9,547.00	14,323.00	82%	3,184.00
74 - Serv/Prop	7431.1	BUILDINGS & STRUCTURE	2,000.00	0.00	0.00	889.93	45%	1,110.07
74 - Serv/Prop	7442	BUILDINGS	100,000.00	24,672.00	49,344.00	74,016.00	74%	25,984.00
74 - Serv/Prop	7445	OFFICE EQUIPMENT RENTAL	5,000.00	1,551.56	2,457.94	3,510.54	70%	1,489.46
75 - Other Serv	7512.4	CENTRAL TELEPHONE SERVICE	587.00	197.00	332.85	400.79	68%	186.21
75 - Other Serv	7513	DATA LINES	1,000.00	240.06	400.10	640.16	72%	279.82
75 - Other Serv	7517	INTERNET ACCESS SERVICE	0.00	0.00	0.00	0.00	0%	0.00
75 - Other Serv	7531	INSURANCE	0.00	0.00	0.00	0.00	0%	0.00
75 - Other Serv	7532	INSURANCE POLICIES	15,000.00	8,255.00	7,082.95	12,240.95	82%	2,759.05
75 - Other Serv	7540	ADVERTISING	1,000.00	0.00	0.00	0.00	0%	1,000.00
75 - Other Serv	7551	CENTRAL PRINTING CHARGE	250.00	0.00	0.00	0.00	0%	250.00
75 - Other Serv	7562.1	AUTOMOBILE EXPENSES	0.00	0.00	0.00	0.00	0%	0.00
75 - Other Serv	7562.3	TRAINING AND TRAVEL COSTS	20,000.00	480.00	1,730.00	9,256.63	46%	10,743.37
75 - Gen'l Exp	7693	ELECTION EXPENSES	0.00	0.00	0.00	0.00	0%	0.00
76 - Gen'l Exp	7699.9	OTHER MISCELLANEOUS EXP	5,000.00	0.00	0.00	0.00	0%	5,000.00
77 - Cap Outlay	7743	OFFICE EQUIPMENT	2,000.00	0.00	0.00	0.00	0%	2,000.00
77 - Cap Outlay	7744	FURNITURE & FIXTURES	2,500.00	0.00	0.00	0.00	0%	2,500.00
77 - Cap Outlay	7746	COMPUTER EQUIPMENT	8,000.00	0.00	0.00	0.00	0%	8,000.00
77 - Cap Outlay	7748	VIDEO & AUDIO EQUIPMENT	2,000.00	0.00	0.00	0.00	0%	2,000.00
<b>TOTAL Office of Inspector General</b>			<b>1,774,304.00</b>	<b>399,011.67</b>	<b>790,447.40</b>	<b>1,173,832.16</b>	<b>66%</b>	<b>598,080.82</b>

# REPORT WASTE, FRAUD, OR ABUSE

## BY INTERNET:

Visit our website at [www.jpoig.net](http://www.jpoig.net), click  
"Report Waste, Fraud, or Abuse"

## BY PHONE:

Call our tip line at (504) 528-4444

## BY MAIL:

990 N. Corporate Drive, Suite 300  
Jefferson, LA 70123

## IN PERSON:

Contact us at (504) 736-8962 to schedule an appointment

## JPOIG Social Media



[X.com/JPOIG](https://x.com/JPOIG)



Channel: Jefferson  
Parish Office of  
Inspector General



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[LinkedIn.com/Company/JPOIG](https://LinkedIn.com/Company/JPOIG)



990 N. Corporate Drive Suite 300

Jefferson, LA 70123

Phone (504) 736-8962